

Indiana Diabetes Advisory Council March 14, 2007 Meeting Minutes

Attendance: Nancy Yoder, Cherylene Hough, Jane Miller, Katie Holeman-Shipp, Darlene Skelton, Julie Marietta, Carla Chance, Ed Marshall, Jackie Johnson, Megan Baldwin, Carrie Maffeo, Henry Rodriguez, Antoinette Holt, Joseph Baker, Anita Ohmit, Russ Towner, Linda Stemnock, Joseph Marchant

Diabetes Prevention and Control Program staff: Laura Heinrich, Elaine Lipscomb, Rachel Weinrich, Joan Marciniak, Pam McVey

Background: The purpose of the March 14th advisory meeting was to update attendees on several projects including the partnership meeting, council bylaws, consensus guidelines, and diabetes media/awareness campaign, as well as to discuss town hall meetings sponsored by the Indiana Minority Health Coalition, and committee updates.

Discussion & Decisions:

Laura and Elaine updated the Council on the printing status of the conference brochures, educational grant, the IU web registration page, and need for additional volunteers. Two thousand hard copies of the brochures will be mailed to Indiana family physicians and a few would be sent to council members who previously requested them. Electronic versions of the final brochure were sent to the Diabetes Council and other partners across the state.

Eli Lilly and Company agreed to support the partnership conference with a \$3,500.00 educational grant. Grant applications were also sent to Pfizer, Anthem, Takeda, Merck, and Aventis; however, these organizations had not responded to the applications at the time of the meeting.

Laura notified the Council that the IU web registration page was not available at the time but, interested individuals could register via fax or mail as indicated on the brochure.

Elaine circulated a volunteer sign-in sheet to recruit extra people to assist with participant sign-in and evaluation collection during the conference. Volunteers would be contacted individually for additional information.

Dr. Marshall suggested that resources from the National Diabetes Education Program and the National Eye Health Institute be available for the partnership conference.

Laura briefly mentioned the Bylaws committee and the draft bylaws contained in the meeting folder. There was no formal review and discussion of the draft bylaws by the Council at this time. However, the Council was invited to offer comments and/or suggestions upon review of the draft.

Anita Ohmit updated the Council on the Town Hall meetings sponsored by the Indiana Minority Health Coalition. Laura mentioned that the Minority Health Coalition had developed a tool kit that could be a resource provided to the participants of the partnership council in April. Council members were provided handouts for upcoming meetings. Other diabetes-related meetings such as the "Too Sweet for Your Own Good" conference for the general public and the "Care of

the Child with Diabetes from Preschool through College” professional seminar hosted by the Northern Indiana Association of Diabetes Educators were mentioned to the Council as well.

Laura updated the Council on the need to revise the Consensus Guidelines for the following reasons: 1) the guidelines had not been updated since 2001, 2) the patient brochures contained outdated information, e.g., old food guide pyramid and A1C recommendations and, 3) the supply of Spanish copies were depleted. Meeting minutes and comments from the Health Services committee were reviewed with the Council and an open discussion ensued. Suggestions included the following: 1) develop 1 standard flow sheet for physicians and patients, 2) develop a physician and patient flow sheet for documentation and, 3) develop a pocket-sized card for patients. The Indiana Chronic Disease Management Program already utilizes a flow sheet based on the current state guidelines. The flow sheet may be obtained from the following website: www.indianacdmprogram.com. The Health Services Committee would be charged with the task of reviewing Wisconsin and Texas guidelines and deciding on the Indiana guidelines.

Laura shared a couple of National Diabetes Education Program campaign messages with the Council and asked for suggestions on which campaign message to promote for the 2007-2008 grant year. The message would be used by the Diabetes Prevention and Control Program on the website, printed material, and the electronic newsletter. Feedback was limited.

Linda Stemnock and Joan updated the Council on the Data and Surveillance Committee. Joan mentioned that the burden report was revised and will be made available online. Linda notified the Council that the grant application for over sampling for the BRFSS was denied; however, she is going to attend a BRFSS conference and discuss revising the diabetes module. Suggestions were made to revise the pill question so that ‘insulin, pill, or both’ data could be collected.

Rachel updated the Council on the survey sent to school nurses and CDE’s for their input on the quality and appropriateness of the survey for the pilot study.

Committee Breakouts:

Data and Surveillance – The committee reviewed the committee description document and agreed to the document without changes. No additional report at this time.

Diabetes Issues in Minorities – No report at this time.

Education – The committee decided to develop a small survey to find the CDEs that have had experience working with Type 1 diabetes, particularly with children with Type 1 Diabetes. Rachel also shared the survey that she created for CDE’s who will use the school guide for the first time.

Partnership The format of the Roundtable Discussion for the partnership conference was discussed. Anita suggested that speakers, particularly those that addressed eye care, education, and immunizations, be present at the Roundtable discussion to address additional questions as participants brainstormed strategies in their communities to focus on these issues. It was decided that an email would be sent to the speakers asking for their availability to stay for the 3:30pm discussion. A tentative meeting was scheduled to discuss a back up plan if all speakers were not available. In addition to this topic, the committee discussed the upcoming conference call with the Purdue Educators regarding their role in the Roundtable Discussion. The discussion form was reviewed after revisions were made based on previous feedback. No additional

changes were made at that time. The budget was reviewed and a discussion ensued regarding the grant funding for the conference. Russ and Cherylene mentioned that they could follow up with their contacts at Pfizer, Merck, and Anthem on the status of our grant application.

Bylaws – The committee reviewed the draft bylaws from Article I. Name to Article V. Membership. The purpose section in Article III was revised to make the language more concise and clear. Article IV. Mission Statement was revised to also include a Vision Statement and to remove the listing of activities. No additional changes were made at that time. The committee agreed that the revisions would be made and distributed to the committee in time for the next meeting. The next meeting was scheduled for Friday, April 13, 2007 from 2:00pm – 3:00pm.

Reminder: Upcoming Committee Meetings/Summer Diabetes Advisory Group Meeting

Bylaws Committee - Friday, April 13, 2007, 2:00pm – 3:00pm (conference call)

Education Committee – Monday, April 16, 2007, 2:00pm – 3:00pm (conference call)

Data and Surveillance Committee – None scheduled at this time.

Health Services Committee – March 29, 2007 (conference call)

Diabetes Issues in Minorities – None scheduled at this time.

Indiana Diabetes Advisory Council – Thursday, July 12, 2007 (ISDH, Rice Auditorium)

Partnership Conference – Tuesday, April 24, 2007